PTA General Meeting, 8am, 6/3/2019

Members in attendance (12): Kathryn Farmer, Trey Billips, Carrie Lewis, Candi Sparrow, Kara Cashwell, Anna Jaeger, KK McCart, Staci Rijal, Jen Leonard, Abena Durity, Beth Keber, Seth Kennard

Trey Billips opened the meeting at 8:10am

Exec Committee Reports

- **President**
  - New board candidates:
    - President: Anna Jaeger
    - President-elect: Staci Rijal
    - VP: Abena Durity
    - Treasurer: Carrie Lewis
    - Secretary: Jen Leonard
    - We will have a quick meeting on the morning of June 18th to vote to approve this slate. 8am in front of the school.
  - June activities
    - School Supply kits available through June 7th
    - Yearbooks available for purchase (limited quantity)
    - Yearbook Social and Special Recognition event - Rec Field, Thursday, June 13th from 6 - 7pm
    - Field Day - Tuesday, June 18th Volunteers still needed! https://www.signupgenius.com/go/5080d4faaae2ba13-charles2
    - PTA Volunteer Party - Rec Field, Tuesday, June 18th from 5 - 7 pm
    - Fifth Grade Promotion - Wednesday, June 19th from 9:00 - 10:30.
  - Summer activities:
    - Audit committee: we are forming the Audit committee to go over the records for 2018-19. If you are interested in volunteering please email Trey Billips at cbptapresident@gmail.com
    - Kindergarten playdates
      - Saturday, June 29 - 9:30 - 10:30 am
      - Wednesday, July 10 - 4:30 - 5:30 pm
      - Saturday, July 20 - 9:30 - 10:30 am
      - Saturday, August 17 - 9:00 - 11:00 am (popsicles!!!)
    - Green folders - will need volunteers to stuff them, probably on/around Aug 27
    - School supply kits will probably come in mid-to late July. Just will need volunteers to deliver them to classrooms
  - Big thank you for volunteering this year! See powerpoint for nice quote.

- **Secretary**

- Motion to approve the minutes of the May 6, 2019 meeting. Motion approved.

- **Treasurer**
  - Motion to approve the gift (scholarship through the Alexandria Scholarship Fund) for Seth's 10th year anniversary as CBES Principal. Motion approved.
  - Budget overview. Treasurer Carrie Lewis passed out copies of the current (as of 6/2/2019) Income and Expense compared to Annual Budget report (you may contact Carrie for a copy). The 2nd handout went over areas in the budget that went over or under the projected amount fundraised or spent. A copy of this second handout can be found posted with these minutes on cbpta.org. If a subject has over a $600 variance from what we budgeted, we need to discuss.
    - Fundraisers: +$6,731.84
    - Student Support: +$2564.75 We have expenses pending reimbursement, apx $1850. A few programs were under budget. A few programs were not budgeted for that we covered: Panda Friends, Student Council.
    - Teacher/staff support: +$1,750 Awaiting additional new teacher start-up reimbursement (5 new teachers will get $500 each, so this will soon flip this category to the negative).
    - Teacher/Staff appreciation: -$3583.13
    - Community outreach: +1689.50 Several PTA funded scholarships were not needed - school play ($1000), Girls on the run covered scholarships out of their own resources ($175), CB Kids Care ($750), Carpenters Shelter was under budget by $215. We did host an unbudgeted Furlough Feast for $618.
    - School investments: +1689.50 This will draw down soon as we are anticipating a reimbursement request for a 2nd outdoor plexiglass board out by the Kpod.
    - Administrative: +$693.70 Awaiting reimbursements to hit for appreciation gifts to PTA volunteers, cbpta.org website renewal
  - At this moment projections show that we have spent almost every penny when you consider $12000 carry over to 2019-2020 PTA budget.
  - Motion to approve discussion about budget and approval of what we have spent this year. Motion passed.
  - Carrie is always available at cbptatreasurer@gmail.com if you have questions or would like a copy of the Income and Expense report.

Principal's Report

- Slated to host summer school here. Whole building will be occupied with students this summer.
- Fully staffed for next year, except for one K paraprofessional. New office asst starts on July 1st.

- Holding steady with three 3rd grade classes. There are situations like this all across this city. New families that move into the neighborhood with 3rd graders will have to transfer to a school with space. The only exception to this is active duty military families.
- “Intent to return” forms will go out this week, so we can get a better read on families that are returning.
- SOL testing is wrapping up this week: 4th grade math, 5th grade science
- TAG information for 4th grade will go out next week (likely)

Next meeting: Quick meeting on steps to June 18 to pass the slate of candidates.
Happy Summer!! PTA meetings will resume in September 2019.

Please email Trey Billips regarding any PTA issues (not Seth Kennard) or things you’d like to see in meetings, things we should be talking about: cbptapresident@gmail.com Or contact any member of the board: https://www.cbpta.org/meet-the-team